

2022 Loudoun County Fair Vendor Application

First Name: _____ Last Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____

Email address: _____

Website: _____

Nature of business & description/list of all items sold/displayed:

Circle 1 option:	<u>10 X 10</u>	<u>10 X 20</u>	<u>20 X 20</u>
Full Week (Tues through Sat)	\$400	\$775	\$1,150
Partial Week (Thurs through Sat)	\$350	\$675	\$1,000 Craft Vendors Only Partial Week

For other space sizes, please contact the Vendor Coordinator at vendors@loudouncountyfair.com

Additional space needed for storage trailer, additional equipment, etc.

Electricity (\$100 - \$300) See page 2 for additional information and cost.

Electric fee dependent on needs, amount will be included in confirmation of acceptance.

Additional Vendor Passes @ \$10 each (2 passes are included with each 10'x10' space) _____

Insurance:

Vendors must provide their own liability insurance, with an A- rated insurance company or better by AM Best & Co. A Certificate of Insurance (COI) from the vendor's insurance company evidencing liability insurance coverage in an amount not less than One Million U.S. Dollars (\$1,000,000.00) for any single occurrence and naming **Loudoun Fair & Associates, Inc. as both additional insured and certificate holder, coverage must be on a primary and noncontributory basis and waive subrogation in favor of Loudoun Fair & Associates, Inc.** (Occurrence forms only; no Claims Made policies or certificates will be accepted.) Please provide this information to your insurance agent to insure correct COI will be issued.

Once submitted, your application will be reviewed by the Vendor Coordinator within 15 days after it has been received. Your application will then be either accepted or declined and further instructions will follow. Loudoun County Fair will accept checks or credit cards (with a 3% service fee).

Complete page (2) and then email to vendors@loudouncountyfair.com

Booth/Trailer Dimensions and Electrical Needs/Cost



My tent is _____ wide, including tie down ropes.
 My tent is _____ deep, front to back.
 My total space requirements are: _____
 Electric needs: Voltage _____ Watts _____
 #Outlets _____
 Other: _____



My tent is _____ wide, including tie down ropes.
 My tent is _____ deep, front to back.
 My total space requirements are: _____
 Electric needs: Voltage _____ Watts _____
 #Outlets _____
 Other: _____



My trailer is _____ wide, including trailer tongue.
 My trailer is _____ deep, front to back.
 My total space requirements are: _____
 Electric needs: Voltage _____ Watts _____
 #Outlets _____
 Other: _____

Electric service is limited and not included in the basic booth fee. Requests for electric service should be made at the time of application and are on a first come, first served. Additional fees will apply depending on needs.

110V service \$100.00 per booth

110V service for food vendors \$150.00 per booth

220V service \$200.00 per booth

Services of the fair electrician are between the vendor and electrician.

All vendors are requested to decorate the outside area of their booth. Acceptable items are fresh flowers, trees, shrubs, rubber matting, rope lighting, hay bales or a combination.

Recorded music is acceptable to be played in your booth as long as it isn't offensive or disruptive to others.